

King, Valerie A.

From: King, Valerie A.
Sent: Thursday, December 06, 2001 11:16 AM
To: Walk, Roger A.; Podraza, Ken F.; Patskan, George J.; Reininghaus, Wolf; Roethig, Hans; Sanders, Edward; Dempsey, Ruth; Tricker, Anthony; Davies, Bruce D.; Holt, Klaus von; McKinney, Willie J.; Carchman, Loreen; Solana, Rick P.
Cc: Wilson, Kimberly R.; Cash, Rose B.; Baird, Annette M.; Viol, Brigitte; Mawyer, Denise T.; Gygax, Jill; Bugg, Joy J.
Subject: Agenda for Plan Review - 12/10 & 12/11

Dear all:

Attached for your information is the tentative agenda for the plan review next week. The times are only estimates; if we are able to move more quickly through the review, we will try to wrap up earlier.

Just to re-confirm for Richmond participants - we will be meeting in conference room A2W6 at the O/C.

Neuchatel and INBIFO participants - project plan binders have been sent to you via DHL. They should arrive at your offices on Friday. Please let me know if you do not receive them before close of business (your time) on Friday.

Kim, please make sure Dr. Kobal receives a copy of the agenda.

If any questions, please let me know.

Thanks,
Valerie



12-6-01_ Agenda Plan
Review.doc...